

PROCUREMENT SUMMARY

RFP# 2023-038

Date Submitted:	August 29, 2023
Submitted by:	Amy Scott
Supplier Name:	Mosaic Community Planning
Description:	Fair Housing Plan
Agreement Type:	PO w/ Federal &/or State Ts&Cs
Contract Number:	038-2023-00
Contract Category:	Specialty Services
Contract Term:	1 Year
Contract Value:	\$42,915.00
Contract Options/Renewals:	1 Additional 1-year terms
Source of Funds:	Grant - Federal
Debarred/Suspended:	No (screen-print on file)
SAM Requirement:	Meets SAM Requirement
BOC Meeting Prepared for:	September 5, 2023

Procurement Process:	Request for Proposals (RFP)
Length of Advertising:	Per GA Code for Professional Srvs
Source Selection Method:	Highest Proposal Scoring
Fair Price Determination:	Price Comparison to Similar Item(s)
Not Low Bid Award:	See Proposal Scoring Totals
County Business:	No County Businesses Responded
Submissions Received:	3
Vendors Contacted:	23

RFP/RFQ Selection Criteria Used in Selection Process	
Weight	Evaluation Criteria
30%	Qualifications - Technical
30%	Technical Requirements
40%	Cost of Item(s) and/or Services

Bidder/Proposing Business	Place of Business	Evaluated Price	Score
Mosiac Community Planning	Atlanta Georgia	\$42,915.00	87.65
W. Frank Newton	Marietta Georgia	\$35,925.00	65.66
Chrysalis Research & Consulting	Atlanta Georgia	\$ 48, 300.00	56.23

***Important Price Evaluation Notes**

Cherokee County Issued RFP 2023-038 for an update to the Analysis of Impediments to Fair Housing, Preparation of the Five-Year Consolidated Plan (2024 – 2028), and First Year Action Plan for CDBG. The County Received 3 responsive and responsible proposals meeting the federal requirements of this procurement. Mosiac Community Planning received the highest technical score and was recommended by procurement for this project.

Other Important Considerations